



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

Contact Officer: Caroline Harris,
Democratic Services Manager
Telephone: 01923 278372
Email: Legalanddemocratic@watford.gov.uk

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be

published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Karen Collett	Community – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)
Councillor Stephen Johnson	Property and Housing – Property Investment Board, WBC asset base and private sector housing
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects
Councillor Peter Taylor	Deputy Mayor and Portfolio Holder for Client Services – Outsourced services, client services, contract management and commissioning framework
Councillor Mark Watkin	Resources and Customer Service – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
To agree to promote a Compulsory Purchase Order at the request of Watford Community Housing Trust for the redevelopment of land on the Meriden Estate	Carol Chen Head of Democracy and Governance Tel: 01923 278350 carol.chen@watford.gov.uk	Cabinet	November 2017	Plan	
To adopt a Supplementary Planning Document relating to the use of commuted sums for the provision of affordable housing	Vicky Owen Spatial Planning Manager vicky.owen@watford.gov.uk	Cabinet	November 2017	Supplementary Planning Document - Commuted Sums for the provision of affordable housing Summary of consultation responses	
Approval of the commercial strategy for Watford Borough Council	Andrew Cox, Alan Gough Head of Service Transformation andrew.cox@watford.gov.uk, Head of Community and Environmental Services alan.gough@watford.gov.uk	Cabinet	November 2017	Cabinet report	

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To agree to provide a Parent Guarantee to a loan for the Riverwell Development	Joanne Wagstaffe Shared Director of Finance joanne.wagstaffe@watford.gov.uk	Cabinet	November 2017	Loan Term sheet	Commercially sensitive
Award of parking enforcement contract and associated ICT contracts	Justin Bloomfield Parking Services Manager justin.bloomfield@watford.gov.uk	Cabinet	December 2017		Contains information relating to the financial and business affairs of the Council.
Restructure of the ICT Section To approve in principle the proposed restructure of the ICT Section subject to the outcome of the statutory consultation with staff and trade unions and delegate approval of the final structure to the Head of Service Transformation in consultation with the Portfolio Holder.	Andrew Cox Head of Service Transformation andrew.cox@watford.gov.uk	Cabinet	December 2017		Relating to staffing matters and individual staff employment

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To appoint a contractor to deliver the new leisure centre management contract to operate the three council owned leisure facilities: Central and Woodside Leisure Centres and Woodside Stadium	Chris Fennell Corporate, Leisure and Community Client Section Head chris.fennell@watford.gov.uk	Cabinet	December 2017	Service specification and invitation to tender documents Tender submission from bidders - Standard Service (SQ) and Invitation to Tender (ITT) Evaluation of bidders submission (price and quality method statements) and interviews	Commercially sensitive
To recommend a level of fine under the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016	Philip White Senior Environmental Crime Officer Philip.white@Watford.gov.uk	Cabinet	December 2017	Statutory instrument Recommendation for Herts Flytip Group representing all Herts Local Authorities	
To agree the conversion of the existing Designated Public Places Order (DPPO) (no drinking on the streets) to the new legal power called a Public Spaces Protection Order (PSPO) under the Anti-social Behaviour, Crime and Policing Act 2014	Liam Fitzgerald, Alan Gough Community Safety Co-ordinator liam.fitzgerald@watford.gov.uk, Head of Community and Environmental Services alan.gough@watford.gov.uk	Head of Community and Environmental Services	December 2017		

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Amend the council's Housing Nomination Policy to comply with the Homelessness Reduction Act 2017 and agree policy changes that will enable the council to make best use of existing affordable housing stock in and outside the borough of Watford	Ayaz Maqsood Head of Housing ayaz.maqsood@watford.gov.uk	Cabinet	February 2018	Homelessness Reduction Act 2017 Housing Act 1996	
Cassiobury Park - Car Park: Proposed Improvements to assess opportunities in relation to layout improvements and possible charging - decision required to approve recommendations	Paul Rabbitts Environmental Services Client Manager (Parks & Streets) paul.rabbitts@watford.gov.uk	Cabinet	June 2018	Plan of proposed layout	